



WYNNDEL IRRIGATION DISTRICT

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January 10, 2023

Wynndel Irrigation District Minutes (Wynndel Community Hall – Lower Hall 7PM)

1. Call to Order 7PM

Attendance:

Trustees: C. Dodge, L Ostendorf, H. Grant, K. Cantrell, D. Bryans - Chair
Staff: Kootenay water & Waste water, K. Vandenberghe
Public in attendance: none

2. Agenda

Additions to the Agenda:

01-2023 Motion by Trustee Ostendorf to accept the agenda as presented.

3. Approval of Previous Minutes

3.1 Approval of December 6, 2022 Minutes

02-2023 Motion by Trustee Ostendorf to accept the December 6, 2022 Minutes as presented.

4. Public Presentations

- *Public presentations will be kept to 5 minutes or at the discretion of the Chair.*
- *Board can ask clarifying questions of the Presenter.*
- *Board will receive the presentation as information for later consideration.*

No Presentations received.

4.2 True Consulting providing draft report update on Channel Road and PRVs update.
03-2023 Motion by Trustee Cantrell to accept the True Consulting update as presented.
Board received an emailed update from True Consulting for information.

5. Reports

5a. Office Administration Reports

- P&L to December 31, 2022
- P&L Year comparison
- Overview for 2023 Irrigation District invoicing
- Year-end & Audit
- Past Minute Summary

05-2023 Motion by Trustee Dodge to accept the Office Administration Reports as presented.

5b Operations Report

- Operations summary

- Operations summary
- Water system alarm summary
- SCADA Flow Log
- Analysis log for December
- Work orders
- Loader backhoe Pre-trip log

06-2023 Motion by Trustee Ostendorf to accept the Operations Report as presented.
Directive to Bob to

6. Old Business / Business arising out of Minutes

6a WID Watershed Sustainability Planning Committee update

- Update and Summary
- Nature Conservancy Canada

07-2023 Motion by Trustee Cantrell to accept the Watershed Sustainability Planning Committee as presented.

6b Wynndel Community Hall

- Shared Space Agreement

08-2023 Motion by Trustee Dodge to proceed as directed.

Directive for Kelly to record comments from the Board and pass onto WCC with a request for a live meeting. Chair Bryans will set meeting with WCC Chair M. Nelson

6c Strategic Plan Draft

- Budget recommendations
- Review past years minutes for Board approval to Capital Projects
- Role in Watershed management and WID owned property management
- Post to Web page

09-2023 Motion by Trustee Ostendorf to adopt the amended 2023 Strategic Plan.

7. New Business

7a 2023 Budget preparation

- February approval
- Grants

10-2023 Motion by Trustee Dodge to accept the 2023 Budget Preparation update as presented.

7b AGM date & preparation

11-2023 Motion by Trustee Cantrell to move forward with the AGM date & preparations as presented.

March 20 target

Topics: Watershed Sustainability, SCADA, Strategic plan, Mel recognition

7c Newsletter Contents

- 2023 Billing overview
- AGM tentative time and place
 - Two trustee positions for election
 - WID Watershed Sustainability Planning Committee update
- SCADA system update & Boil water notice
- 2023 Strategic Plan approved and posted on WID website.

12-2023 Motion by Trustee Ostendorf to prepare and send out WID Newsletter for January 2023 as presented.

7d Policy Trustees Compensation Procedure

13-2023 Motion by Trustee Dodge to approve Trustee Compensation Procedure Policy agenda as amended.

8. Information items

No information items to receive

9. Action List

Action List is provided for review and discussion.

14-2023 Motion by Trustee **Lorne** to receive Action List update as information.

10 In-camera

10a Staffing

11. Recommendations arising from in-camera

Directives:

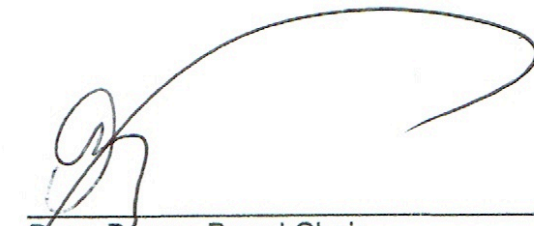
- Board supports hiring Annette Steed as Office Administrator / Financial Officer and prepare Employment Agreement.
- Check into further 'Small Water Systems (7122) legislation.

Next Meeting Tuesday February 7, 2023

Adjournment



Manager Operations & Administration



Dean Bryans Board Chair