



WYNNDDEL IRRIGATION DISTRICT

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March 6/15, 2023

Wynndel Irrigation District DRAFT Minutes (Wynndel Community Hall – Lower Hall 7PM)

1. Call to Order 7:07

Attendance

Trustees: K. Cantrell, D. Bryans - Chair

Staff: Kootenay water & Wastewater, K. Vandenberghe

Public in attendance: E. Stang, Tim & Angie, Barry & Beverly, Don Peel

No QUORUM

March 15, 2023 Zoom Meeting

Call to order: 7:01

Trustees: H. Grant, C. Dodge, L. Ostendorf, K. Cantrell, D. Bryans - Chair

Staff: K. Vandenberghe

2. Agenda

Additions to the Agenda

30-2023 *Motion by Trustee Grant to accept the agenda as presented.*

3. Approval of Previous Minutes

3.1 Approval of February 7, 2023 Minutes

31-2023 *Motion by Trustee Cantrell to accept the February 7, 2023 Minutes as presented.*

3.1 Approval of March 1, 2023 Special Meeting Minutes

32-2023 *Motion by Trustee Dodge to accept the March 1, 2023 Special Meeting Minutes as presented.*

4. Public Presentations

- *Public presentations will be kept to 5 minutes or at the discretion of the Chair.*
- *Board can ask clarifying questions of the Presenter.*
- *Board will receive the presentation as information for later consideration.*

No Presentations received. Barry presented

33-2023 *Motion by Trustee Ostendorf to accept the public presentations as information.*

5. Reports

5a. Office Administration Reports

- Balance Sheet
- P&L to date
- Contractor and Employee Agreements update
- Year-end & Audit

34-2023 Motion by Trustee Dodge to accept the Office Administration Reports as presented.

5b Operations Report

- Operations summary
- Water system alarm summary
- SCADA Flow Log
- Analysis log for December
- Work orders
- Loader backhoe Pre-trip log

Directive: Try to locate the jet pump at the plant where it was purchased.

35-2023 Motion by Trustee Ostendorf to accept the Operations Report as presented.

36-2023 Motion by Trustee Cantrell to Administration verify Kootenay Water & Wastewater's confine space entry assessment.

6. Old Business / Business arising out of Minutes

6a 2023 AGM change of date – Tuesday May 2

37-2023 Motion by Trustee Bryans for Administration to proceed forward with notifications and preparation of the AGM on May 2, 2023 upon receiving confirmation from Apex Accounting

6b Wynndel Community Hall

- Shared Space Agreement

38-2023 Motion by Trustee Ostendorf to proceed as directed.

6c Homelinks School Water plant tour

- April 11th at approximately 9:30
- Two high school groups to be attending
- David Hammond and Marc Bieri are teachers in charge.
- Trustees and employees are welcome to speak to the groups to provide an overview of Wynndel Irrigation's water processing system.

39-2023 Motion by Trustee Ostendorf to accept the water plant tour as information.

6d Lower Wynndel request for service

- As identified in a Letter from the Applicants, there wish is to have certainty form WID as to when a connection can be provided for on the 1.5 acres.
- This matter has been before WID for some time over the past years.

40-2023 Motion by Trustee Cantrell to have WID operator Kootenay Water & Wastewater review & verify the project and prepare a work plan with costing for the April 2023 Board meeting.

Directive:

7. New Business

7a Grant Applications

ReDi Grant RDCK Preparation of Request for Proposal for:

- SCADA enhancement to monitoring flows and pressures from 5 PRVs,
- Creation of an Asset Management Plan

Landinfo Technologies

- Asset Management Plan proposal in conjunction with RDCK to flow through the eligible grants.

41-2023 Motion by Trustee Dodge to accept the Grant Applications presentation as information.

8. Information items

8a Duck Creek Watershed presentation by Ryan McDonald

8b Wynndel Watershed Committee letter to District Manager of the Selkirk Forest District

8c Proposed boundary notice to Ministry of Transportation 1150 Wigen Road & Duck Lake road

8d Wynndel authorization for IHA

8e Creston Dyking District

42-2023 Motion by Trustee Ostendorf to receive the information items.

9. Action List

Action List is provided for review and discussion.

43-2023 Motion by Trustee Ostendorf to receive Action List update as information.

10 In-camera

10a Long term agreements

10b Staffing

11. Recommendations arising from in-camera

No recommendations arising from in-camera

Next Meeting Tuesday April 4, 2023

Adjournment

Manager Operations & Administration

Dean Bryans Board Chair